

**TURWESTON PARISH COUNCIL
DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 18 JULY 2023**

Present: Cllrs A Kirkland, H Howard, H Morrison, A Green and J Tilley
C Jay (Clerk)

In Attendance: No members of the public were present.

1. **Apologies for absence:** None
2. **Declarations of interest:** None
3. **Minutes:**
RESOLVED: Minutes from 16th May 2023 were approved and signed without any amendments
4. **Matters Arising from the Minutes:**
None
5. **To report on Planning:**
 - 5.1 **Planning Application Report:**
23/00704/APP and 23/00705/ALB Internal refurbishment and external repairs to manor house, external repairs to manor cottages and repair and restoration including re-roofing of tack room and garages. Turweston Manor Main Street Turweston Buckinghamshire NN13 5JX **PC no objections. Pending.**

23/00219/APP Householder application for conservation rooflights to north and south elevation including 2no. existing conservation rooflights to east elevation. Refurbishment of front dormer windows with new internal timber framed secondary glazing. Restoration of historical partitions and degraded finishes and doors. Alterations to water and waste supplies. Turweston House Main Street NN13 5JX **PC has no objection. APPROVED.**

23/01096/APP Lane End Stables Brackley Road Turweston. Permanent rural workers' dwelling. **PC objects. Pending consideration.**

23/00705/ALB- Turweston Mill Main Street Turweston Buckinghamshire NN13 5JX Householder application for windows refurbishment and replacement within existing openings, general repairs and new insulation to roof and walls. **No Objection from PC.**
6. **To report on the HS2 Rail Link:**
 - There has been a vast improvement to the playing field.
 - EKFB still temporarily possess a small section under schedule 16 and this can potentially be kept until the railway opens in 2043.
 - 6.1 **To receive feedback from Annual Parish Meeting**
 - The footpath discussed at the APM has had positive movement and has been reopened.
 - The barbed wire that was reported in the meeting has no involvement in HS2 or EKFB
 - A suggestion for the HS2 mobile unit to come to the village was made. Dates to be confirmed.
7. **To report on the Playing Field**
 - 7.1 **Review findings from weekly inspections.**
 - It was found that the weeds are growing long and need some attention.
 - The bench and picnic table are both rotting and need sanding.
 - The play area in general needs cleaning up.

RESOLVED: Clerk to get in touch with Dave Butcher at EKFB to clarify if a working group can be provided to achieve the above.

8. To report on the Parish roads/paths/verges:

8.1 Update on traffic calming measures.

No current update.

RESOLVED: Cllr Tilley to get in touch with Zoe Ford regarding traffic calming measures

8.2 To receive and update from Simon Scullions visit.

- It was revealed that all monies were committed to other projects until April 2024.
- It has been promised that the footpath, lime trees and the iron bars near the Stratton Arms are on the list for 2024.

RESOLVED: Cllr Morrison to confirm with Simon Scullion the above is on the list for 2024

8.3 To receive report on Elgin's energy exhibition in Turweston for their proposed solar park on land between Whitfield and Turweston (Whitfield Parish Council)

Cllr Morrison attended. It was agreed there would be fewer solar panels and Turweston would be a consultee.

RESOLVED: The report is noted.

9. To report on the Accounts:

9.1 To report on accounts to 12 July 2023 and approve payments made since previous meeting (previously circulated).

Payee	Net	VAT	Gross	Payment method	Details
	£	£	£		
Payments					
Eleanor Colby			80.35	FPO	Coronation celebration costs
M Tilley	165.28	0.00	165.28	FPO	Coronation celebration costs
Rio Workwear	100.00	20.00	120.00	FPO	Coronation celebration costs
Cllr Morrison	40.24	0.00	40.24	FPO	Coronation celebration costs
ICO	35.00	0.00	35.00	FPO	Data Protection renewal
S Hosking	23.98	4.80	28.78	FPO	123 Reg domain reimb.
S Hosking	337.70	0.00	337.70	FPO	May Salary
BHIB	661.10	0.00	661.10	FPO	Annual Insurance
C Jay	421.84	0.00	421.84	FPO	May/ June Salary
S Hosking	337.70	0	337.70	FPO	June Salary
Cartwrights	320.64	0.00	320.64	FPO	Grass Cutting
Unpresented cheques					None
Receipts					
HMRC	540.99	0.00	540.99		VAT Return
Lloyds Bank			72.06		Interest

RESOLVED: The above payments and reports on the accounts were approved.

9.2 To approve the following payments:

Payee	Net £	VAT £	Gross £	Payment method	Details
S Hosking - reimb.	29.88	5.98	35.86	FPO	123 Reg domain renewal 2 yrs

HMRC			181.20	FPO	Quarterly Tax bill
Cartwrights	197.20	39.44	236.64	FPO	Grass Cutting- May
Parish Online	32.00	6.40	38.40	FPO	Parish Online
Cartwrights	197.20	39.44	236.64	FPO	Grass Cutting- June

RESOLVED: The above payments were approved

10 To discuss drone activity over Turweston

A drone has been seen flying over Turweston at around 25-30ft high. There are very strict laws with drone activity without correct paper work/ licences.

RESOLVED: To monitor drone activity in the coming months.

11. To consider a printer for the clerk:

Clerk to research printers and circulate to councillors.

12. To discuss storage on council's email address

The options for storage on email address were to either:

- a) To buy more storage on Outlook
- b) To set up a new email address with Gmail and forward all emails to said new email address.

RESOLVED: To set up a new email address with Gmail.

13. To adopt Employment contract for Charmaine Jay:

RESOLVED: To make amendments on Employment Contract and forward to councillors.

14. Matters raised by Councillors:

- NPower letter was passed to the Clerk with new tariff rates starting from September 2023.
Clerk to investigate contract length.
- The hedge on Turweston Road on the bend is over grown and needs cutting back.
Clerk to email Dave Butcher.

15. Clerk's correspondence:

To be removed from future agendas.

16. To confirm the date of the next meeting: Tuesday 12th September 2023

Meeting closed at 20.28

Copies of all council papers are available to download at www.turwestonpc.co.uk