

**TURWESTON PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 14 MARCH 2023**

Present: Cllrs A Kirkland, A Green, H Howard, H Morrison, J Tilley
Cllr P Fealey (Bucks Ward Councillor)
S Hosking (Clerk)

In Attendance: No members of the public were present.

Action

1. **Apologies for Absence:** None

2. **Declarations of Interest:**

All Councillors declared an interest in Item 7 of the Agenda, as all their properties were affected by the proposed HS2 Rail Link. Members would take a practical view and represent the interests of the electorate.

HH and HM declared an interest in item 10 as members of the residents' Coronation Celebrations Committee.

3. **Minutes:**

To approve the minutes of the meeting held on 17 January 2023 (previously circulated).

RESOLVED: The minutes of the Parish Council meeting held on 17 January 2023 are a true and accurate record and were signed by the Chairman.

4. **Ward Councillor Report - Cllr P Fealey**

Turweston Parish Council would like to thank Cllr Fealey for his help in confirming correct details for the recent planning application to erect an agricultural building at Turweston Aerodrome. The access route marked as coming through Turweston village as detailed in the original plans had been incorrect.

Green Bridge - The Parish Council and Cllr Fealey will need to be vigilant regarding the extensive grass area on the green bridge and any small plots of land being disposed of by HS2 as the project progresses.

New Bucks Highways Contract - From 1st April 2023, there will be a new contract for Bucks Highways. Transport for Bucks will no longer exist. There will be 12 contractors, with Balfour Beatty as main managers and Atkins providing the main technical support, plus specialist contractors. Operational control will be carried out by Buckinghamshire Council at their hub at Griffin Lane, Aylesbury. They will also manage gritting and road repairs from the hub. Under Transport for Bucks, costs were too high and timelines too long. With the new contract there is a book of costs so the council can quickly cost a project and make any projects cost effective. There will be a team of Bucks officers managing the contract and a review will be carried out after 90 days.

A new specialist machine for efficiently filling potholes has been purchased. The machine reuses road material.

PF to send a management structure chart to show how the contract will be monitored. **PF**

Council tax - The agreed increase was 2.99% plus 2% for social care.

Welcoming Spaces - Community grants are available to Village Halls for help with heating/electricity bills in providing warm, free and supportive spaces for communities during the winter.

Limit on bus fares - The £2 bus fare cap on single bus journeys, to support families with cost of living is set to continue.

HS2 is cutting back drastically in some areas, with changes to plans for the line to reach London Euston station. It might be best for Bucks to consider keeping some temporary road infrastructure changes, such as roundabouts.

Bucks awards - Buckinghamshire Council has been shortlisted for awards by the Local Government Chronicle for Council of the Year, Council for Technology and Council for Innovation.

Coronation Road Closures - The Parish Council reported to Cllr Fealey that the application form for a Coronation Street Party road closure is unnecessarily complicated. The road closures have been made free for the event.

PF will talk to Bucks to see if something simpler can be generated specifically for the Coronation.

PF

Litterpicking - Equipment can be made available by PF. Hi vis jackets, pickers, gloves etc. The Parish Council would like 10 sets if possible.

PF to arrange with HM a time to meet up for delivery of equipment.

PF/HM

5. **Matters Arising from Minutes: *For report only***

Increasing the number of residents on the email mailing list.

HM will post a note inviting residents to join the mailing list, when leaflets about the Coronation event are delivered. AK and SH to advise HM how many households are not already on the list.

HM/SH/AK

6. **To report on Planning:**

6.1 To consider Planning Applications:

22/03922/APP Land at Turweston Aerodrome, Whitfield. Erection of agricultural building. AMENDED APPLICATION.

RESOLVED: The Parish Council has no objection to the amended application.

22/02209/APP Conversion of garage and outbuildings into dwelling with associated internal and external works, subdivision of the plot, and associated works for car parking and boundary treatments. The Paddocks Main Street Turweston Buckinghamshire NN13 5JU. AMENDED APPLICATION.

RESOLVED: The Parish Council's objections to the original application relating to Highways and Heritage Officers' concerns have been satisfied. However, the property is located in the heart of the Turweston Conservation Area and the Parish Council still objects to the construction of a separate dwelling in an existing garden which is an inappropriate development unless the conversion will remain as an annexe to The Paddocks.

23/00704/APP and 23/00705/ALB Internal refurbishment and external repairs to manor house, external repairs to manor cottages and repair and restoration including re-roofing of tack room and garages. Turweston Manor Main Street Turweston Buckinghamshire NN13 5JX

RESOLVED: The Parish Council has no objection.

6.2 Applications:

22/02209/APP - Conversion of garage and outbuildings into dwelling with associated internal and external works. The Paddocks Main Street Turweston. **PC objects.**

Pending consideration

22/03922/APP Land at Turweston Aerodrome Whitfield. Erection of agricultural building (access through Turweston). **PC objects. Pending Consideration**

23/00219/APP Householder application for conservation rooflights to north and south elevation including 2no. existing conservation rooflights to east elevation. Refurbishment

of front dormer windows with new internal timber framed secondary glazing. Restoration of historical partitions and degraded finishes and doors. Alterations to water and waste supplies. Turweston House Main Street Turweston NN13 5JX **PC has no objection.**

Pending Consideration

7. To report on the HS2 Rail Link:

7.1 Update on progress with further land acquisition from the playing field by HS2. The HS2 payment for the second area of Playing Field land acquisition has been received, less the VAT element of Arnold Thomson fees which can be reclaimed by Turweston Parish Council. The Arnold Thomson invoice has been received so that a VAT claim can be made.

7.1 Update on remedial works to Playing Field grounds and planting of trees/shrubs. John Coates will be continuing WPD remedial works in Spring to make sure all is completed to the satisfaction of the Parish Council. HM has arranged with Dave Butcher (EKFB) for trees and shrubs to be planted along the new boundary line of the Playing Field, to help screen the HS2 line. The Clerk has received documents from Joe Pailin of EKFB asking the Parish Council to confirm if remedial work is required for two small areas of land to be returned to the Parish Council from HS2.

RESOLVED: The Parish Council require the areas to be rolled and re-seeded before they are returned.

AG to send photos of the areas to the Clerk. The Clerk will forward the photos and the Parish Council's decision to Joe Pailin.

AG/SH

8. To report on the Playing Field

8.1 Review findings from weekly inspections. Weekly inspections are continuing. Nothing to report.

8.2 To set date for playground remedial works site meeting. Defer to the next meeting. In the meantime Councillors will consider if there is anyone locally who can carry out small maintenance jobs around the playground.

AK/AG/HH/HM/LJT

The Clerk will also contact Dave Butcher (EKFB) to ask if EKFB can provide volunteers. **SH**

8.3 Update on payments due to John Wincott since March 2021 for hedge cutting. The Clerk has now received two invoices for Playing Field hedge cutting in Autumn 2021 and 2022 for £45 and £75 (+VAT) respectively.

RESOLVED: These invoices will be paid as soon as possible.

9. To report on the Parish Roads/Paths/Verges:

9.1 Update on traffic calming measures. No movement on this until the new Highways contract is in place.

9.2 Update on horses warning road signs. The horse warning sign has been cleaned and cleared of vegetation. There are a number of other signs around the village which require cleaning.

RESOLVED: HM will ask for a volunteer resident to clean the signs on the day of the litter pick.

HM

9.3 Arrangements for spring village litter pick on 18th March. Litter pickers will meet outside the Church at 10am. AK will bring equipment. PF will be bringing additional equipment.

RESOLVED: The Clerk will send a reminder to villagers via the email mailing list and arrange for collection of rubbish by Bucks Council.

SH

9.4 Update from Highways on provision of additional grit bin

Highways could supply a bin but the Parish Council would need to pay £400. Highways would then pay for grit refills going forward.

Issues were discussed regarding the suitable location of a potential additional grit bin at the bottom of Chapel Lane.

RESOLVED: A decision on the matter will be postponed for the time being.

- 9.5 To consider quotes for the installation of dog waste bins and for regular emptying of the bins. Also, to consider location of potential bins.

Quotes were received from Marcus Young and Shield.

RESOLVED: The Parish Council will agree in principle to the installation of one 25 litre, green dog bin. HH, HM and LJT will consider location and inform the Clerk of the best location, so that permission can be sought from Highways. **HH/HM/LJT/SH**

- 9.6 Report on condition of RoW to Brackley, TUW/1, which has partly been underwater. RoW TUW/1 is impassable for a significant amount of time, unless pedestrians are using Wellington boots. This prevents the public from using the path for shopping and leisure.

RESOLVED: As this is a major problem, the Clerk will report to the Bucks Highways Liaison Officer, rather than report on FixMyStreet. **SH**

- 9.7 To consider clearance of tree debris from The Green.

RESOLVED: The Cartwright's quote for £70 +VAT to clear The Green of tree debris is approved. The Clerk will contact Cartwrights to give the go ahead. **SH**

Also to note, Bucks Highways have checked the health of the trees on The Green and the Parish Council have been advised that works to lift the crowns are to be included in the Highways budget for the next financial year.

10. **To consider Parish Council funding of village Coronation celebrations.**

A group of residents have formed a Coronation Celebrations Committee and are planning on a street party with entertainment. The Committee have asked for a Parish Council contribution towards costs.

RESOLVED: The Parish Council approved a maximum fund of £500. Reimbursement of purchases to be settled by sending receipts to the Clerk.

Proposed: AG Secoded: JT

11. **Approve payment to Turweston PCC for Council meetings electricity contribution.**

It was previously agreed at the November 2022 Parish Council meeting that a contribution of £20 towards heating/electricity should be made to the PCC for each council meeting held at the Church.

RESOLVED: A contribution of £60 for 3 meetings will be made to the PCC.

12. **To report on the Accounts:**

- 12.1 To report on accounts to 8 March 2023 and approve payments made since previous meeting (previously circulated).

Payee	Net	VAT	Gross	Payment method	Details
	£	£	£		
Payments					
HMRC	87.00	0.00	87.00	FPO	Quarterly PAYE
S Hosking	301.98	0.00	301.98	SO	Salary January
Npower	74.63	3.73	78.36	FPO	Streetlighting electricity
Fernwood	712.50	0.00	712.50	FPO	Playing field tree surgery
S Hosking	301.98	0.00	301.98	SO	Salary February
S Hosking	228.80	0.00	228.80	FPO	Salary increase backpay 2022
Electricity Network Contractors East Ltd	775	155.00	930.00	FPO	Streetlight repairs

Unpresented cheques					None
Receipts					
Arnold Thomson Ltd			3145.52		HS2 Land compulsory purchase II
Lloyds Bank			19.38		Interest

Closing Balance per Cash Book at 8 March 2023: **£ 44,008.04**

RESOLVED: The above payments and report on the accounts were approved.

12.2 To approve bank reconciliation to 8 March 2023.

RESOLVED: The bank reconciliation to 8 March 2023 was approved and was signed by the Chairman.

12.3 To compare/approve expenditure relating to the budget (statement previously circulated).

RESOLVED: Expenditure relating to the budget is approved.

12.4 To review effectiveness of internal financial control.

RESOLVED: The Parish Council considered the effectiveness of the system of internal financial control and was satisfied.

13. Review Asset Register and consider insurance arrangements.

No amendments have been necessary since last year's review.

RESOLVED: The Asset Register is approved.

14. Review Parish Council Risk Assessment.

No amendments have been necessary since last year's review.

RESOLVED: The Risk Assessment is approved.

15. Preparations for Annual Parish meeting to be held on 1 June.

The meeting will be held at 7.30pm. There will be a presentation by HS2. Dave Butcher of EKFB and a technician will be invited to the meeting.

The new Parish Council Chairman will be introduced. Refreshments will be considered at the next Parish Council meeting.

16. Matters raised by Councillors.

None.

AG offered his apologies in advance for the May meeting.

17. Clerk's Correspondence.

Nothing to raise.

18. To confirm the date of the next meeting:

The next meeting will be the Annual Meeting of the Parish Council to be held on Tuesday 16th May.

Meeting closed at 8.45pm

Copies of all council papers are available to download at www.turwestonpc.co.uk