

## TURWESTON PARISH COUNCIL

### NOTICE OF THE ANNUAL MEETING OF THE PARISH COUNCIL

To: ALL MEMBERS OF THE COUNCIL

I hereby give notice that the annual meeting of the Parish Council will be held at Turweston Village Hall, **6.30pm Tuesday 16<sup>th</sup> May 2023**

All members of the Council are hereby requested to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.



Dated 10/05/23

Samantha Hosking – Clerk to the Parish Council

**Public Forum:** Public question time on issues on this agenda or to raise issues for future consideration at the discretion of the Chairman. The time allocated is approximately 10 minutes or at the discretion of the Chairman. Members of the community may not take part in the Parish Council Meeting.

### AGENDA

Approx time:

1. **Election of Chairman:** **6.30**
2. **Chairman's Acceptance of Office:**
3. **Apologies for absence:**
4. **Declarations of Interest:**  
To declare any personal/prejudicial interests on agenda items.
5. **Minutes:**  
To approve the minutes of the meeting held on 17 January 2023 (previously circulated).
6. **Ward Councillor Report:**
7. **Matters Arising from Minutes:**
8. **Confirm appointment of new Parish Clerk and Responsible Finance Officer** **6.50**
9. **To report on Planning:**
- 9.1 Planning Applications report:

**22/03922/APP** Land at Turweston Aerodrome, Whitfield. Erection of agricultural building. AMENDED APPLICATION. **PC no objection. Approved.**

**22/02209/APP** Conversion of garage and outbuildings into dwelling with associated internal and external works, subdivision of the plot, and associated works for car parking and boundary treatments. The Paddocks Main Street Turweston Buckinghamshire NN13 5JU. AMENDED APPLICATION. **PC objects. Approved.**

**23/00704/APP and 23/00705/ALB** Internal refurbishment and external repairs to manor house, external repairs to manor cottages and repair and restoration including re-roofing of tack room and garages. Turweston Manor Main Street Turweston Buckinghamshire NN13 5JX **PC no objections. Pending.**

**23/00219/APP** Householder application for conservation rooflights to north and south elevation including 2no. existing conservation rooflights to east elevation. Refurbishment of front dormer windows with new internal timber framed secondary glazing. Restoration of

historical partitions and degraded finishes and doors. Alterations to water and waste supplies. Turweston House Main Street NN13 5JX **PC has no objection. Pending.**

**23/01096/APP** Lane End Stables Brackley Road Turweston. Permanent rural workers' dwelling. **PC objects. Pending consideration.**

9.2 Consider requirement for planning permission for Sunday markets, (signs on A422 by RoW to Evenley).

**10. To report on the HS2 Rail Link:**

10.1 Update on progress with HS2 land acquisition/return paperwork.

10.2 Update on remedial works to Playing Field grounds and planting of trees/shrubs.

10.3 Suggest questions and topics to be covered in the EKFB Parish Meeting presentation.

**11. To report on the Playing Field:**

**7.20**

11.1 Review findings from weekly inspections.

11.2 Consider play equipment maintenance work for EKFB volunteer team to carry out.

**12. To report on the Parish Roads/Paths/Verges:**

12.1 Update on traffic calming measures.

12.2 Discuss number of potholes in the village particularly on Chapel Lane.

12.3 Further consider installation and location of dog waste bins.

12.4 Discuss issue of parking on The Green.

12.5 Consider condition of bridge railings.

12.6 Rights of Way issues

12.7 Further items to raise with Highways at meeting being arranged for this month.

**13. Banking arrangements:**

**7.40**

13.1 To review cheque and online banking signatories.

13.2 Confirm standing order and direct debit payments for 2023-24 financial year.

**14. Insurance Policy Renewal:**

14.1 To consider renewal of the insurance policy due on 1 June 2023.

**15. To report on the Accounts:**

15.1 To report on accounts to 10 May 2023 and approve payments made since previous meeting (previously circulated).

15.3 To approve the following payments:

Payee	Net £	VAT £	Gross £	Payment method	Details
CLlr Morrison - reimb.	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	FPO	Coronation celebration costs
S Hosking - reimb.	23.98	4.80	28.78	FPO	123 Reg domain renewal 2 yrs
ICO	35.00	0.00	35.00	Direct Debit	Data protection renewal

15.2 To compare/approve 2022/2023 expenditure relating to the budget (statement previously circulated).

15.3 To receive and approve the Internal Audit Report.

15.4 To consider the effectiveness of the system of internal financial control.

15.5 To receive and approve by resolution the Annual Governance Statement for 2022/23.

15.6 To receive and approve by resolution the Accounting Statements for 2022/23.

15.7 To ensure that the Accounting Statements are signed and dated by the Chairman.

**16. Preparations for Annual Parish meeting to be held on 1 June.**

**17. Matters raised by Councillors:**

**18. Clerk's Correspondence:** (previously circulated)

**19. To confirm the date of the next meeting:** Tuesday 18 July 2023

**8.30**

*Please note, this is a public meeting and you may be filmed, recorded and published.  
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